

## UPDATE on GSA's TRAVEL SERVICES SOLUTION (TSS) CONTRACT

### What is Travel Services Solution (TSS)?

- A comprehensive contracting vehicle that encompasses a variety of distinct commercial travel services in support of the Government travel needs.
- Goal is to provide agencies with flexible, streamlined acquisition tools to meet travel needs, obtain quality services at the best value, reduce acquisition time, meet regulatory requirements, and achieve socio-economic goals.
- TSS is intended to complement eTravel Service.
- Includes full range of travel agency services (but not an end-to-end system), travel consulting services.

### How does TSS work?

- Two Special Item Number (SIN)-599-1 is Travel Consultant Services; SIN 599-2 is Travel Agency Services/Travel Management Center Services; SIN 599-1000 is Other Value Added Services.
- SIN 599-2 Travel Agent Services/Travel Management Services have core pricing that includes certain core requirements-fees based upon "transaction" which is defined as an itinerary, not ticket; services outside the core are value added services.
- Fees on TSS include an IFF (Industrial Funding Fee) paid to GSA of \$1.50 per transaction-value added services include an IFF of 0.75% of the contractor's price.
- Any contractor may submit a proposal to be included on the schedule at any time-process takes 3-4 months.
- Any federal agency, including DoD, state and local governments may choose to use TSS.
- Interested agency requests task order from approved TSS contractors.
- Potential 20 year contract.

### Who are the players?

- GSA's Federal Supply Service is the managing agency for TSS.
- Becky Koses, FSS, is the contracting officer. [Rebecca.koses@gsa.gov](mailto:Rebecca.koses@gsa.gov); T: 703.605.5606; GSA/Special Program Branch (FBGS); 1941 Jeff Davis Highway #812; Arlington, VA 22202. With Becky, Dan Frank is eT vendor management; Lisa Maguire is their eTravel Contracting Officer.
- 20 travel agencies and 3 travel consultants are currently on the schedule. 9 travel agents are pending (4 large/5 small). See GSA.gov website, go to GSA eSchedules library.

